

# associate membership application

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## benefits of membership

As an Associate Member of Aged & Community Care Victoria Limited you will be entitled to the following:

- Inclusion on ACCV mailing list for receipt of communiques and bulletins
- One complimentary mailout of a flyer (A4 or equivalent) to ACCV database per year.
- Members preferential access and discount rates at ACCV annual tradeshows, seminars, conferences & forums.
- Networking opportunities at Member Forums and other key industry events
- Discounted advertising rates in Association Newsletter
- Listing on ACCV Website
- Opportunities to attend briefings on latest aged and community care developments
- Listing as Associate Member in ACCV Annual Report
- First priority for Sponsorship Opportunities

## introduction

### SECTION A

Thank you for expressing an interest in Membership with **Aged & Community Care Victoria Limited**. We are the association representing residential aged care and community care service providers in Victoria. ACCV exists to promote, encourage and assist the health and care needs of the aged and community care clients and to support its members in a professional and ethical manner, to provide accurate relevant information, services and advice and to provide leadership in the aged and community care sector. Being an Associate member of **Aged & Community Care Victoria Limited** enhances your links with aged care service providers, and offers you with opportunities to develop a better understanding of current and future market trends and prospects for your organisation. You will be able to utilise our regular communications and networking sessions with members for business development opportunities providing direct contact and introductions to potential clients.

There are 4 Sections in this application requiring completion.  
Please read and complete each section carefully.

## i Eligibility for Membership

As per the Constitution of **Aged & Community Care Victoria Limited**, Clause 10.2.2 and 10.2.3.

- 10.2.2** Associate membership shall be open to any legal person that has an interest in or commitment to promoting, encouraging or assisting the health and needs of the aged but is not eligible for Full Membership under clause 10.2.1.
- 10.2.3** Every applicant for Full and Associate membership must complete an application for membership in the form approved by the Board from time to time and lodge it with the Secretary. The application must set forth:
- the full name and address of the applicant;
  - the nature of the applicant's eligibility for membership;
  - if for Full Membership, the full name and address of the natural person nominated by the applicant to be the applicant's Representative; and
  - such other information as the Board may require.

## ii Period of Membership

As per the Constitution of **Aged & Community Care Victoria Limited** Clause 10.6 - Membership is continuous.

## iv Constitution of Aged & Community Care Victoria

The Constitution of the **Aged & Community Care Victoria Limited** is a set of rules and guidelines that outline the rights and obligations of members to and from the Association. A copy of the Constitution is enclosed with this Application Form. Please read the Constitution before signing this document.

# organisation details

## SECTION B

Please read and complete each section carefully.

<b>Name of Organisation</b>	_____		
ABN	_____		
Street Address	_____		
	State	Postcode	
Postal Address	_____		
	State	Postcode	
	Phone	Fax	
	Email	Web	
<b>Organisation Directors</b>	Name	Email	
	Name	Email	
<b>CEO</b>	Name	Email	
<b>Chief Financial Officer</b>	Name	Email	
<b>Nominated Contact Person</b>	Name	Email	
	Position	Phone	
<b>Reference</b>	<i>Please provide contact details of an aged care service with whom you have conducted business and whom we can contact.</i>		
	_____		
	_____		
<b>Service Details</b>	How many years has this organisation operated?	Nature of Business:	
	How long have you provided products/services to the aged care sector?		
	Would you like your organisation details be included on our website?	<input type="radio"/> No	<input type="radio"/> Yes
	Do you currently or have you in the past belong to any other Associations?	<input type="radio"/> No	<input type="radio"/> Yes
	If YES, please name:	Years of Membership	
	_____		
	_____		
	_____		

# schedule of fees

SECTION  
C

SERVICE	DETAILS	COST
Associate Membership	Membership fees are invoiced annually in advance from 1 July - 30 June. All fees are subject to 10% GST.	\$1000.00 per year

# association involvement

SECTION  
D

The Association provides a wide array of sponsorship packages to suit any budget. We would be happy to provide you further information on opportunities available to promote your business and services.

# applicant's signature

SECTION  
E

- I/we also declare that the information provided in this Membership Application is true and correct.
- I / we hereby apply for membership of **Aged & Community Care Victoria Limited** and, if accepted, agree to be bound by the Association's Constitution & Code of Ethical Conduct.



Signature \_\_\_\_\_

Full Name \_\_\_\_\_

Position \_\_\_\_\_

Date \_\_\_\_\_

# checklist



Please check that all Sections are completed:

- SECTION B: Organisation Details
- SECTION D: Association Involvement
- SECTION E: Applicant's Signature

Original copy of document to be posted to:



Aged & Community Care  
Suite 2 - 1949 Malvern Road,  
Malvern East VIC 3145

OR a copy of pages 2-4 faxed through:

Fax (03) 9805 9455

# application process

- 1 A letter of acknowledgment will be posted on receipt of your application.
- 2 Your application will be given to the Board for approval. This process may take up to four weeks depending on number of applications awaiting approval.
- 3 On approval, you will be notified by mail along with your Tax Invoice. Your membership benefits will commence on full payment of fees.
- 4 A 'Certificate of Membership' will be supplied on full payment of fees.